

Denstone Annual Parish Council Minutes held 4th May 2021 at 7.00pm <https://zoom.us>

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| 1. | <p>Attendees: Cllr M Shermer (Chair), Cllr C Kelly, Cllr E Edmonds, Cllr B Wright, Cllr S Ratcliffe, Cllr J. Mountney, Cllr L Beckett-Fountain, Julie Sadler (Clerk) and Borough Councillor S Sankey.</p> <p>Apologies: Cllr J Turner and Cllr K Stratton</p> | |
| 2. | <p>Election of Chair – Cllr Mountney proposed, and seconded by Cllr Beckett-Fountain that Cllr Shermer would remain as the Chairman. Councillor Shermer accepted. Agreed by all.</p> | |
| 3. | <p>Election of Vice Chair – Cllr Beckett-Fountain proposed Cllr Mountney and Cllr Shermer seconded. Cllr Mountney accepted the position of Vice Chair.</p> | |
| 4. | <p>The Minutes of the Meeting held on the 6th April 2021. The minutes were agreed by all as a true record of the meeting and will be signed by the Chair and the clerk at the next available meeting.</p> | Clerk and Cllr Shermer |
| 5. | <p>Declaration of interest None – The clerk reminded all councillors to return their declaration Register of interest forms as soon as possible.</p> | |
| 6. | <p>Adjournment for Public Participation – Nothing raised</p> | |
| 7. | <p>Matters Rising/Clerks Report</p> <p>a. Correspondence Received – Nothing raised.</p> <p>b. Sign off the Annual Governance Statement – The clerk informed that the papers had been returned from the Internal Auditor without any problems. The audit papers were sent out to all councillors before the meeting. The Annual Governance Statement was agreed by all and signed off by the clerk and Cllr Shermer. Clerk to send to the external auditor.</p> <p>c. Sign off the Accounting Statement – The audit papers were sent out to all councillors before the meeting. The Accounting Statement was agreed by all and signed off by the clerk and Cllr Shermer. Clerk to send to the external auditor</p> <p>d. Bins on Railway Line – It was agreed that since moving the large bins on the railway line and the ability to sit outside the café at the Denstone Farm Shop the litter issue has improved. It was therefore agreed that there is no need to purchase another bin at this time.</p> <p>e. Defibrillator – Cllr Shermer informed the meeting that we now have a new defibrillator at the Village Hall. The clerk now has the required details of the expiry date for the pads and battery. Clerk to update details on the appropriate document.</p> | Clerk Clerk Clerk |
| 8. | <p>Planning Applications</p> <p>a. P/2021/00201 – Erection of a detached garage/workshop - Top House Farm, Quixhill Lane, Prestwood – No objections</p> <p>b. P/2021/00301 - Use of land for the siting of a touring caravan to be used as a holiday let – Greenacres – No objections</p> <p>c. P/2021/00335 - Erection of a gazebo - Chapel Cottage, Stubwood Lane, Denstone, Staffordshire – No objections</p> <p>d. P/2021/00198 - Retention of an agricultural building - Bankhouse Farm, Oak Road, Denstone – It was unanimously agreed to object to this application in line with the document produced by the NPMG. Cllr Shermer expressed her sincere thanks to the monitoring group for the time spent on this application. Clerk to submit the objection to ESBC.</p> | Clerk Clerk Clerk Clerk |
| 9. | <p>Remote Meetings – Cllr Shermer thanked all the councillors who had completed the evidence survey regarding remote meetings. The government has decided not to extend the time period for Parish Councils to continue with remote meetings after the 6th May 2021. As there are more than six Parish Councillors in Denstone it was agreed that there could not be a face-to-face meeting in June. The next Parish Council meeting will therefore be held on Monday 5th July in the large room at the Village Hall. Clerk to contact Nancy Turner and</p> | Clerk |

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| | confirm this booking and cancel the provisional June booking. Clerk also asked to book the hall for September, October, November and December. The clerk informed the meeting that she had received a template from Dalc stipulating that the councillors wanted to carry on with remote meetings or at least be able to choose between the two. It was agreed that the clerk would send this letter to the appropriate body. | Clerk |
| 10. | Broadband Funding – Cllr Shermer informed the meeting in the absence of Cllr Turner that this is on hold at the moment until the new scheme is decided upon. In the meantime, Cllr Turner has prepared a draft email to all councillors for their comments before sending it to all interested parties. | Cllr Turner |
| 11. | SCC COVID19 Support Fund - Cllr Shermer informed the meeting that there is still currently £274.10 left in the fund so if anyone is aware of anyone who requires some of the funding, please contact the clerk. | |
| 12. | CSW – Cllr Shermer informed the meeting that Russ Whitehurst confirmed that the green light has finally been given to start the monitoring of the traffic again in the village. We are just waiting for the return of the consent forms of the two lads from Denstone College. We are also waiting for a date from the contractor to confirm when the signs will be fitted in the village. | |
| 13. | Denstone Meadow – Cllr Edmonds informed the meeting that the meadow was progressing very well at the moment. Hopefully there could be a tour for the Parish Councillors at the end of May. | |
| 14. | Railway Track – Cllr Shermer informed the meeting that she had spoken to Steve Williams, the ranger who had confirmed that he has passed on the job of repointing where the ivy had been removed. Hopefully this will be sorted very soon. He has also arranged for the gravelling to be completed. Thanks again to Steve for all his prompt action on the railway line. | |
| 15. | Junior Play Area – After Cllr Beckett-Fountains points raised at the previous meeting regarding the condition of some of the play area equipment. Cllr Shermer spoke to Peter Robotham who obtained a quote for having 6 new deck assemblies being made for the HPL. The cost of this would be £2051 plus VAT. This was agreed by the Parish Councillors for the go ahead. Cllr Beckett-Fountain informed the meeting that the Exit gate on the play area is now working and also the whirligig. Cllr Shermer thanked Cllr Beckett-Fountain for her work on this. | |
| 16. | Stubwood Verges – Cllr Shermer informed the meeting that she had received confirmation that the owner of the Lady Meadow, Oak Road site has confirmed that the damaged area opposite the new site entrance will be returned to the same condition of the surrounding grassy verge at the end of the site works. | |
| 17. | Denstone Voice & Face Book page – Cllr Mounthey confirmed that she has nothing to report as she needs to get back to working on meeting the councillors. Agreed to move to the next agenda. | |
| 18. | Trees Stubwood Hollow – Cllr Beckett-Fountain raised the issue of two trees at Stubwood that were overhanging and dangerous. One on the road and one on the footpath. Cllr Wright agreed to obtain the footpath number and pass it onto the clerk to report. Cllr Shermer sent pictures of the tree overhanging the road. Clerk to report to highways. | Cllr Wright Clerk |
| 19. | Local Boundaries – Borough Cllr Sankey informed the meeting that the decisions had now been made, this would come into force from May 2023. Further information would be given nearer the time. | |
| 20. | Village Hall – Cllr Shermer informed the meeting that Village Hall is looking to open very soon. It is their 60 years anniversary this year. There will be repairs to the flat roof, redecoration of the main room in the hall and a new sign. | |

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| 21. | <p>Highways issues</p> <p>a. Traffic issues & Stubwood sub-committee – Cllr Shermer informed the meeting that she had received confirmation from Richard Rayson that the engineers aim to send out letters to the residents by the end of the week, and contractors are proposing to be on site mid-May.</p> <p>a. Potholes & drainage issues in the village – Nothing to raise</p> <p>b. Footpaths and Pavements – Nothing to raise</p> | |
| 22. | <p>To approve the following payments: Proposed by Cllr Edmonds and seconded by Cllr Ratcliffe. The clerk will send all the invoices to Cllr Shermer for the outstanding payments. Cllr Shermer will then write the cheques and sign them and get a second signature from either Cllr Stratton or Cllr Edmonds.</p> <p>a. Webmaster pay for April 2021 = £25 [LGA 1972 s142 & 144]</p> <p>b. Clerk's pay for April 2021 (Made by Standing Order) = £397.80 [LGA 1972 s112]</p> <p>c. Clerks Travel Expenses for Internal Audit = £18.00</p> <p>d. Eon Lighting April 2021 = £22.49 [Parish Councils Act 1957 s3]</p> <p>e. J Etherington – Cleaning Village Hall April 2021 = £40</p> <p>f. Russ Whitehurst – Lengthsman April 2021 = £77.12</p> <p>g. TaylorMade – Hedge Cutter - £499.86 already paid</p> <p>h. Training Code of Conduct – SPCA - £30</p> <p>i. Janice Jackson – Internal Audit = £75.00</p> | Clerk and Cllr Shermer |
| | <p>Items for next meeting Nothing raised</p> | |
| | <p>Date of next meeting – Annual Parish Council Meeting on Monday 5th July 2021 at 7.00pm in the Village Hall Denstone.</p> | |